

GREAT AYTON PARISH COUNCIL

Minutes of the monthly Parish Council meeting held on Tuesday 6th February 2024 at 19.00

Present: Cllr Baylin, Cllr Blackmore, Cllr Greenwell, Cllr A Hall, Cllr C Hall, Cllr Kirk (Chair) & Cllr Short.

In Attendance: Mrs A Livingstone (Clerk), Mr L Marley (Cemetery and Services superintendent), NYC Cllr H Moorhouse, Mr Lacey Great Ayton FC, 1 resident.

24.10 Apologies for absence

All councillors were present at the meeting.

24.11 Minutes from the Parish Council Meeting held on Tuesday 9th January 2024

24.11.1 It was **RESOLVED** to **APPROVE** the minutes of the Parish Council meeting held Tuesday 9 January 2024 as a true and accurate record. Minutes were signed by the Chair.

24.11.2 There were no matters arising from the minutes of the meeting.

24.12 Police Report

24.12.1 Report from North Yorkshire Police – 1st – 31st January 2024 - Arson/Criminal Damage:3, Burglary Residential: 1, Auto crime/SMV: 1, Fraud: 1, Violence Against the Person: 1, Total this period: 7. Sergeant Ross sent apologies that he was unable to attend that evening.

Cllr Baylin joined the meeting.

24.13 Report from NYC Councillor – The Clerk informed that the GAPC team had asked for a new bin to be installed on Guisborough Road at the front of the cut to the play park. Mr Marley advised that since the rubbish collection operative had requested for the bin at the Play Park end to be moved up to Guisborough Road there had been an increase in dog waste bags being left on the floor near the Play Park with no litter receptacles. It was questioned if the bin which had been moved was being used in its new position. It was believed this was well used. Cllr Moorhouse agreed to contact the dog warden who would attend site and discuss the matter with Mr Marley. All agreed the need to have a bin near the Play Park entrance for environmental issues. Cllr Moorhouse advised that NYC had agreed to install dropped crossings on Guisborough Road to cross the road at Yatton House. Flooding issues across the authority were advised and that farmers should be digging out the ditches. NYC had paid for debris to be pulled from ditches on Easby Lane. Cllr Moorhouse informed that she had spoken with Openreach operatives regarding the hole left near the public toilets, they had promised to fill the hole.

24.14 Allotments

24.14.1 Resident – An allotment tenant was attending the meeting and questioned why tenancy agreements were not being enforced. He had recently made several reports to the police of seeing people on the allotments and advised of allegations of his involvement in criminal activities. Cllr Baylin as Allotments Officer responded, informing of a meeting booked with the police and advised that a meeting would then be organised to discuss the tenant's concerns. **ACTION: Cllr Baylin**

24.14.2 For information – Allotment Bid Committee approved minutes from meeting 2.1.24 & 24.1.24, draft minutes 30.1.24. received. Cllr C Hall advised that the COF application had been submitted and there was activity by the community to raise additional funds in the community, it was to be ensured that a specific group name was used by the group as these were not Parish Council led activities. The Chair stated his thanks to Cllrs A & C Hall for the work on the COF application.

24.15 Planning Matters

24.15.1 Planning applications – Consultation Responses. – Councillors discussed applications and the following was agreed.

Application ref / Address	Address, Description of Works	Parish Council responses
ZB24/00053/FUL	5A High Green, Application for single storey link extension between house and garage	No issues of concern
ZB24/00074/FUL	29 Roseberry Avenue, demolition of existing conservatory, erection of single storey extension and extend decked area	No issues of concern

24.15.2 Planning decisions by LPA – Noted

Application ref	Address / Description of Works
ZB23/02415/FUL	5 Linden Crescent – dormer extension - Granted
ZB23/02366/FUL	Angrove Country Park – retrospective siting of 2 containers with canopy for maintenance/storage - Granted
ZB23/02273/FUL	2 West Terrace – alteration to two houses to form 1 house plus other works - Granted

24.16 Correspondence and Information from Clerk

To receive and review the correspondence and information details and decide upon necessary actions attached.

24.16.1 Correspondence for discussion

Resident	Request for approval of plaque on bench outside of Discovery Centre – Approved ACTION: Clerk
NYC	Urban Grass cutting 24/25 – Do GAPC wish to carry on cutting the areas on behalf of NYC – Approved to continue with grass cutting on the areas indicated. ACTION: Clerk
Resident	Concerns of speeding on Guisborough Road, enquiry if Police had monitored as minuted in July 2023, there had been confirmation that this had not yet been monitored. The Clerk had given information and suggested that speed tubes could be requested. RESOLVED: The cost of the speed tubes was approved. ACTION: Clerk
Bespoke coffee bar van	Enquiry for a pitch at Low Green – The Chair informed that previous requests had been rejected. RESOLVED: It was agreed this was to be rejected due to the need for parking in the area more than additional coffee shops. ACTION: Clerk
Resident	Trees reported in river in little wood located about 40 m up from the kissing gate Suggitts field – Environment Agency believe responsibility of Parish Council – progressing – EA only responsible from Waterfall Park down over. ACTION: Clerk

24.16.2 Correspondence for Information-

From	For Information
Resident	Complaint re dislodged board and question on removal of tree branch in river – Low Green footbridge – GAPC team completed temporary repair and reported gas leak. Board defect reported to NYC. NYC removed tree.
Resident	Complaint re High Green potholes – repairs completed by GAPC team following January meeting instruction
Resident	Enquiry when the play park would be repaired and reopened, to be organised for Spring alongside erection of CCTV monitoring by North Yorkshire Police
Resident	Information sent that defibrillator was not showing as available. Followed up with Yorkshire Ambulance, The Circuit and Mrs A Taylor. This now seems to be in order.
Cllr Moorhouse	Wall at Suggitts – NYC to remove weeds and point up wall after Easter
Resident	Report of faulty open reach inspection cover on A173 close to B1292 junction
Resident	Report of loose manhole cover A173. Reported to NYC and BT Openreach
YLCA	Hambleton Branch meeting 14 February.

From	For Information
Resident	Concern re pothole felt to be responsibility of GAPC, repair being progressed with Zoomm – Zoomm stated that this did not seem to be within the scaring but would rectify before the end of March.
NYC	Planned road closure – Mill Terrace 18-26/1/24
Great Ayton FC	Numerous emails chasing lease/sub lease to enable grants to be applied for by club – Mr Lacey informed that he had been working with the Clerk chasing this matter. The Clerk confirmed that the main lease had been signed off 5.2.24. She would continue pushing for the sub-lease to be completed.
Yatton House	Chasing lease of the property, Clerk to progress when the Great Ayton FC lease was complete.
Environment Agency	Ongoing correspondence/calls to progress trees in river, meeting to be organised on areas of responsibility when contact has progressed current issues.
Resident	Enquiry on historic information on Monkabecq Road
Carnival Funfairs Rotary Club Guis/G Ayton	enquiry if they are needed for June fete question when fete was to be held and request to reserve 2 tables
NYC	Parish Workshop booked for 12 th February pm in Thirsk office
Cllr Moorhouse	NYC confirmation of funding to install a pair of dropped crossings directly opposite each other with tactile paving just to the southwest of the access to Yatton House on Guisborough Road in the new financial year.

24.17 To receive reports/information from Councillors and decide upon necessary actions.

Item	Information	Action / Comments
24.17.1 Village Appearance	Grass cutting across village / facilities.	Grass cutting costs – to discuss and progress. – Financial Matter to discuss at the end of the meeting.
24.17.2 Parish Council facilities Van Hire	Utility costs Lease agreement	Electricity contract ending 31.3.24, Water out of contract – to discuss/approve costs – Financial matter to discuss at end of meeting. Proposal still awaiting acceptance - Financial matter to discuss at end of meeting.
24.17.3 Benches	Maintenance continuing New metal bench ordered for High Green awaiting delivery	Ongoing
24.17.4 Allotments		Allotment report sent – complaints received and discussed. Further information received before the end of the meeting necessitated further investigation with GAPC team to ensure correct information and the appropriate action. ACTION: Clerk/Cllr Baylin Request from plot tenant to erect a greenhouse on plot 37B - Approved. ACTION: Clerk
24.17.5 Facilities	Cemetery Village Hall	New grave reservation form being compiled - progressing Roof repairs being progressed, overgrowth cleared by GAPC team.

Item	Information	Action / Comments
24.17.6 Village events	D Day 80 th Anniversary – 6 June 2024 Summer Village Fete 8 June 2024	The Clerk questioned if the Parish Council wished to continue with the event which would now need to be organised by GAPC. To continue planning – working party meeting 13.2.24
24.17.7 Update from Parish Council team		Potholes filled High Green Request for new dog waste bin Guisborough Road to front of Play Park

24.18 Financial Reports 6th February 2024

24.18.1 Receipts and Payments for January 2024 were **AGREED** as **RECEIVED** and it was **RESOLVED** that the payments list be signed as approved in accordance with Financial Regulations.

ACCOUNTS REPORT

Receipts Monies received by cash, bank transfer or cheque

Paid From	Description	Date	Amount £
S P Whalley	Allotment fee plus deposit new tenant	11.1.24	£52.50
GAPC Nat west account	Transfer small amount of £13.53 from unused account to allow the account to be used for Allotment bid group To show in new account, not new payment into GAPC	12.1.24	
A Brownlee-Parker	Allotment fee plus deposit new tenant	26.1.24	£52.50
Yatton House	Annual rent	31.1.24	£500.00
Mr Buckley	Cash paid for interment of ashes and plaque install	31.1.24	£150.00
			£755.00

Payments Monies paid by cash, bank transfer, direct debit or cheque

Paid to	Description	Date	Amount £
Minster	Van rental 23 days x £21 + RFL 23 x£1	30.11.23	£607.20
North Yorkshire	charges for bin collection	1.1.24 DD	£78.06
Cleaning Products Limited	Blue roll pack 6, urinal blocks 6kg	8.1.24	£67.66
Sam Turner & Sons	Cobra V belt chip 650L	8.1.24	£29.59
SSE Energy	Electric supply toilet block 6.11.23- 31.12.23	9.1.24 DD	£541.86
North Yorkshire	Salary recharge Sept-Dec 2023	9.1.24	£22967.51
Sam Turner & Sons	Tarmac cold lay 2 x 25kg	10.1.24	£15.98
L Marley	Screwfix self tapper roundhead 1x8pk100	11.1.24	£11.99
Thompsons Hardware	L Marley orders - Padlock, toilet rolls, batteries, bleach x 2, blue roll x 13, office equip, snow shovel, calendar, cistern blocks, anti bac wipes	11.1.24	£89.25
Sam Turner & Sons	Cobra V belt chip 650L	19.1.24	£29.59
L Marley	Stokesley Motors diesel	23.1.24	£40.01
Minster	Van rental 28 days x £21 + RFL 28 x£1	25.1.24	£739.20
Gary Frankish	ground maintenance Jan	30.01.24	£920.00
Gary Frankish	Supply E5 fuel for Cemetery	30.01.24	£29.20
Robin Jessop	Valuers professional charges – allotments/grassland	23.1.24	£900.00

ICO	Data protection renewal fee	24.2.24 DD	£35.00
Received after agenda issued Nat West	Bank charges	31.1.24 DD	12.47
A Livingstone	Gandi - annual fee for retaining the great-ayton.org.uk domain name	9.2.24	11.99
		TOTAL	£27126.56

Exclusion of the Press and Public - In accordance with Paragraph 1 (2) of The Public Bodies (Admissions to Meetings) Act 1960, the Parish Council can RESOLVE that the press and public be excluded from the meeting if required.

All attendees except the Clerk left the meeting.

Councillors discussed matters of a financial nature without public present.

24.17.1 Village Appearance -Grass cutting across village – Information on the different options had been circulated by the Clerk and recommendations for the option of the small machine. RESOLVED: Cllr Short agreed to analyse and give a proposal on his view of the best option for the Parish Council. It was agreed that the Clerk and Cllr Short should meet with the GAPC team to discuss grass cutting. **ACTION: Clerk/Cllr Short**

24.17.2 Parish Council facilities Utility costs – The Clerk had circulated options for electricity and Water contracts. RESOLVED: The Clerk was instructed to organise contracts with the suppliers who gave the greatest savings. Van Hire Lease agreement – The Clerk informed that the proposal was still awaiting acceptance, this had been ongoing since November and was unacceptable. She had therefore sought additional quotations which had been circulated. RESOLVED: No quotation gave a direct comparison, and the Clerk was asked to progress other avenues and circulate by email for swift progress. **ACTION: Clerk**

Cllr C Hall stated his concern on personal email addresses being disclosed to a third party. He asked for care when sending emails and that bcc was used where necessary.

Next Meeting –Tuesday, 5th March 7pm at the Discovery Centre

Signature _____ Date _____

Clerk: Mrs Angela Livingstone – clerk@great-ayton.org.uk